



Congratulations on your participation in COLLEGE APPLICATION WEEK

Before college application day.....

- **Research Your College Options**

Check out colleges and universities on the Internet. Use the chart on the next page to keep track of college admission requirements for the colleges, which interest you. Look at the website of the school that you are interested in and visit college access sites such as: KnowHow2GO

- **Application Deadline**

While you are researching colleges, find out what deadlines, if any, campuses have for applications. Some schools will not accept applications after a certain date, so if you have a favorite school, make sure to find out early in your search what the application schedule is. You should also determine what supporting information you need to supply in addition to the application form.

- **Application Fee**

Many colleges require an application fee when you submit an online application. The introduction page to the application will inform you of the fee amount, if any. Unless you have a fee waiver from your school counselor, you need to be prepared to enter a credit/debit card number or mail a check once you complete your online application.

- **What if you are required to submit an admission essay or personal statement?**

Bring your essay(s) with you preloaded on a disc you can use to copy into your online application. Make sure you have a hard-copy as well for back-up. You will be able to upload your essay file during the online application session.

- **Read the Introduction page**

Don't be in a rush and overlook this information. Every college has different requirements and instructions for applicants. This page will offer helpful hints to guide you through the process specific to each college and keep you informed every step of the way. **Don't skip this page.**

College Application Day Information Checklist

Checklist for College Admissions Requirements (Please complete)

Name of College	Admission Deadlines	College Entrance Tests	Admission Essay	Placement Tests	Letters of Recommendation
<p>Use the Internet to visit each higher education institution that interests you and find out what is required to apply. All will require an official transcript of your high school work.</p>	<p>Some colleges have application deadlines while others accept applications on a continuing basis. List application deadline</p>	<p>Colleges have varying requirements for which college entrance test scores must be submitted. List which scores are accepted or required.</p>	<p>Not all colleges require an essay. If one is required, make sure you have responded to the topic as requested. Mark yes or no.</p>	<p>Most of Ohio's 2 year community and 4 year institutions require students to take a placement test prior to enrollment. List which placement tests are required, if any.</p>	<p>Not all colleges require these. Check with your school counselor about how to request these and get them sent. List persons writing recommendation with date needed</p>
1 st . Choice					
2 nd . Choice					
3 rd . Choice					
Alternate					

College Application Day Student Information Checklist

Below is a list of information you will need to complete your **online or paper college application**. Bring this completed worksheet with you on Application Day.

1. Current Mailing Address & County of Residence. If your mailing address is a Post Office Box, you will need a physical street address.													
2. Social Security Number. You will need to know your Social security number. You do not need to write it in this form but will need it for the applications.													
3. Place of birth (town, state, country)													
4. If you are not a U.S. citizen, enter your INS SEVIS if you have one.													
a. Permanent Resident Number b. Visa Type c. Non-immigrant Visa Number & Expiration date. d. If you are an international student, have you taken the TOEFL? Date? Score?	a. b. c. d.												
5. Date you moved to Ohio (this may be your Birth date)													
6. Driver's License Number and Date Issued													
7. Dates and Locations of places you have lived <i>outside</i> of Ohio in the past five years.	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Date From-</td> <td style="width: 50%; border: none;">Location To:</td> </tr> <tr> <td style="border: none;"> </td> <td style="border: none;"> </td> </tr> <tr> <td style="border: none;">Date From-</td> <td style="border: none;">Location To:</td> </tr> <tr> <td style="border: none;"> </td> <td style="border: none;"> </td> </tr> <tr> <td style="border: none;">Date From-</td> <td style="border: none;">Location To:</td> </tr> <tr> <td style="border: none;"> </td> <td style="border: none;"> </td> </tr> </table>	Date From-	Location To:			Date From-	Location To:			Date From-	Location To:		
Date From-	Location To:												
Date From-	Location To:												
Date From-	Location To:												
8. Are you eligible for Veterans Affairs (VA) Benefits?	Please circle YES or NO												

College Application Day Student Information Checklist-Continued

Below is a list of information you will need to complete your **online or paper college application**. Bring this completed worksheet with you on Application Day.

9. Are you active duty military or a military dependent?	Please circle YES or NO (If yes, duty station and home of record:
10. Are you a military dependent?	Please circle YES or NO (If yes, expiration date of military ID card and sponsor's duty station)
Note: # 11 questions are about your parents. You are <u>only required to answer the question: "Are your mother and father living?"</u>	
11a. If you have a legal guardian, answer the question for that person and fill in the information requested on the right side.	Place and date of Guardian appointment: <hr/> City and County <hr/> State and Country <hr/> Date <hr/> First Designated Next of Kin and Relationship <hr/> Second Designated Next of Kin and Relationship
11. b--Are your mother and father living?	Please circle YES or NO Mother Yes No Father Yes No
11. c--Parent(s) First, Middle and Last Names	<hr/> Mother <hr/> Father
11. d--Is your mother and father U.S. citizens? If not, List the country of origin	Please circle YES or NO Mother Yes No If no, Country _____ Father Yes No If no, Country _____

11. e--List the home address of your mother and father if different from yours.	Mother's address <hr/> Father's address <hr/>
11.f--List the dates your parents have been living at the home address	From: To:
11.g-- Father's Employment Information	Occupation: Employer: Address: Dates Worked From _____ to _____ Hours per week Work Telephone
11.h-- Father's Employment Information	Occupation: Employer: Address: Dates Worked From _____ to _____ Hours per week Work Telephone
11.i-- Mother's Educational Background (college attended if applicable)	
11.j-- Father's Educational Background (college attended if applicable)	
11.k-- Parents Marital Status	Single Widowed Separated Divorced
11.l--Custody Status if parents are separated or divorced	Mother has sole custody? _____ Father has sole custody? _____ Parents have joint custody? _____ Other? _____
12. Emergency Contact Information (other than parent(s) or guardian	Name: Address: Home Phone: Work Phone: Family Physician: Physician Phone:

13. Please complete the chart below for any siblings (name, age, College attended, dates)			
Name	Age	College(s) attended	Dates attended

14. List names and relationship of any relatives who attended institutions to which you apply.	
Name and Relationship	College

15. To what other colleges have you applied or do you plan to apply?	
Name of College	Location
16. Intended Program(s) Majors	
17.a-- Most recent High School Mailing Address	Name of High School: City: County: State & Zip code: Country:
17.b-- High School Graduation Date	Month Day Year
17. c---Course of Study (tech prep, college preparatory, etc.)	
17.d--School Counselor's Name	
17.e--School Counselor's Phone	
17.f--School Counselor's Fax	

18. List the courses you are taking during the senior year. Please indicate any that are Honors or PSEO		
Fall Semester	Spring Semester	
Other (summer, online, etc)		
19. List any college you attended with address and dates for courses you received or expect to receive credit		
College attended with dates	Courses you received or expect to receive credit	
20. College Entrance Test Dates and Scores		
PSAT	Date	Score
ACT	Date	Score
SAT	Date	Score
SAT Subject Test(s)	Date	Score
SAT Subject Test(s)	Date	Score
ACT	Date	Score
COMPASS	Date	Score
ACCUPLACER/CPT	Date	Score
ASSET	Date	Score

21. Extracurricular Activities. Be able to list these in order of importance with dates, positions held, honors and awards

Activity & date	Position	Honor and/or Award

22. Academic Honors/Awards. Be able to list these with names and dates. Example: National Honor Society, 2008 Algebra II Award, Honor Roll

Academic Honor	Date	Award

23. Employment Information Be able to list any jobs, internships and volunteer positions with dates, places, hours per week and a brief description of responsibilities. NOTE: Personal childcare (Babysitting) and other jobs such as summer lawn service are listed as self-employment.

Job/Internship/Volunteer	Hours per week	Brief description

24. You may be asked to answer any of the following questions and provide an explanation for any in which you responded "yes."

--Have you been convicted of a crime?

--Have you entered a plea of guilty, a plea of no contest, a plea of *nolo contendere*, or an Alfred plea; or have you received a deferred prosecution or payer of judgment continued for a criminal crime?

--Have you otherwise accepted responsibility for the commission of a crime?

--Do you have any criminal charges pending against you?

--Have you ever been expelled, dismissed, suspended, placed on probation or otherwise subject to any disciplinary sanction by any school, college or university?

--If you have ever served in the military, did you receive any type of discharge other than an honorable discharge?

QUESTIONS?

NOTES



Register to Test <http://www.actstudent.org/regist/index.html>

Useful Information

Test Dates in the U.S., U.S. Territories, and Canada 2009–2010

Test Date	Registration Deadline	(Late Fee Required)
September 12, 2009*	August 7, 2009	August 8 – 21, 2009
October 24, 2009	September 18, 2009	September 19 – October 2, 2009
December 12, 2009	November 6, 2009	November 7 – 20, 2009
February 6, 2010**	January 5, 2010	January 6 – 15, 2010
April 10, 2010	March 5, 2010	March 6 – 19, 2010
June 12, 2010	May 7, 2010	May 8 – 21, 2010

* The September 2009 test date is offered only within the 50 United States and D.C.

** No test centers are scheduled in New York for the February test date.

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Registration deadlines for 2010–2011 will be announced in March 2010.

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What is federal student aid?

It's financial help for eligible students to pay for educational expenses at an eligible postsecondary school (e.g., college, vocational school, graduate school). There are three categories of federal student aid: grants, work-study, and loans. Check with your school to find out which programs your school participates in. Federal student aid covers expenses such as tuition and fees, room and board, books and supplies, and transportation. Aid also can help pay for a computer and for dependent care.

Steps to Federal Student Aid

Step 1

Get free information and help from your school counselor, the financial aid office at the college or career school you plan to attend, or the U.S. Department of Education (ED) at www.FederalStudentAid.ed.gov or **1-800-4-FED-AID (1-800-433-3243)**. Free help is available any time during the application process. You should never have to pay for help.

Step 2

Get a Federal Student Aid PIN, a personal identification number. A PIN lets you apply, "sign" your online *Free Application for Federal Student Aid (FAFSA)*, make corrections to your application information and more—so keep it safe. Go to www.pin.ed.gov to get one.

Step 3

Collect the documents needed to apply, including income tax returns and W-2 forms (and other records of income). A full list of what you need is at www.fafsa.ed.gov. Tax return not completed at the time you apply? Estimate the tax information, apply, and correct information later.

Step 4

Complete the FAFSA between Jan. 1, 2009, and June 30, 2010 (no exceptions to either date!). BUT, apply as soon as possible after Jan. 1 to meet school and state aid deadlines (see note at bottom of page). Apply online (the faster and easier way) by going to www.fafsa.ed.gov. If you don't already have your PIN, you can get it when you complete the online FAFSA.

Step 5

ED will send you your *Student Aid Report (SAR)*—the result of your FAFSA. Review your SAR and, if necessary, make changes or corrections and submit your SAR for reprocessing. Your complete, correct SAR will contain your Expected Family Contribution (EFC)—the number used to determine your federal student aid eligibility.

Step 6

Your school might request additional information from you. Be sure to respond by any deadlines, or you might not receive federal student aid.

Step 7

All applicants: Contact the financial aid office if you have any questions about the aid being offered. **First-time applicants:** Review award letters from schools to compare amounts and types of aid being offered. Decide which school to attend based on a combination of (a) how well the school suits your needs and (b) its affordability after all aid is taken into account.

Note: You also might be able to get financial aid from your state government, your school or a private scholarship. Research nonfederal aid early (ideally, start in the spring of your junior year of high school). Be sure to meet all application deadlines!

Useful Web Sites

Student Aid on the Web

www.FederalStudentAid.ed.gov Click on Students, Parents and Counselors

At this Web site you can

- Find information on federal student aid.
- Use “MyFSA” to create a personalized folder to record your interests, career and college searches to help you decide on a career and locate schools offering majors in that field. Track your progress in the college planning and application process by applying to schools online, access other sources of nonfederal aid, and store your personal information to populate fields on *FAFSA on the Web*.
- Use *FAFSA4caster* to get an early estimate of your eligibility for federal student aid, and an early start in the financial aid process. When you’re ready to apply for aid, much of the information you enter in *FAFSA4caster* will populate *the FAFSA on the Web*.
- Apply online using *FAFSA on the Web* (the online version of the *Free Application for Federal Student Aid* or FAFSA).
- Obtain a Federal Student Aid PIN to sign your FAFSA
- Look up the status of your federal student loan.

Free Help Completing the FAFSA

www.FederalStudentAid.ed.gov/completefafsa

This Web site explains how to complete the FAFSA and the purpose of FAFSA questions.

College.gov

www.college.gov

This Web site is designed to motivate high school students with inspirational stories and information about planning, preparing, and paying for college.

The William D. Ford Federal Direct Loan Program (Direct Loan)

U.S. Department of Education as lender www.ed.gov/DirectLoan Use this Web site to find out more information on the Direct Loan Program, such as repayment options and interactive calculators.

U.S. Department of Labor’s Occupational Outlook Handbook

www.bls.gov/oco

(information on various careers and their earning potential)